UCD Residences

Accommodation Application Guide

International students

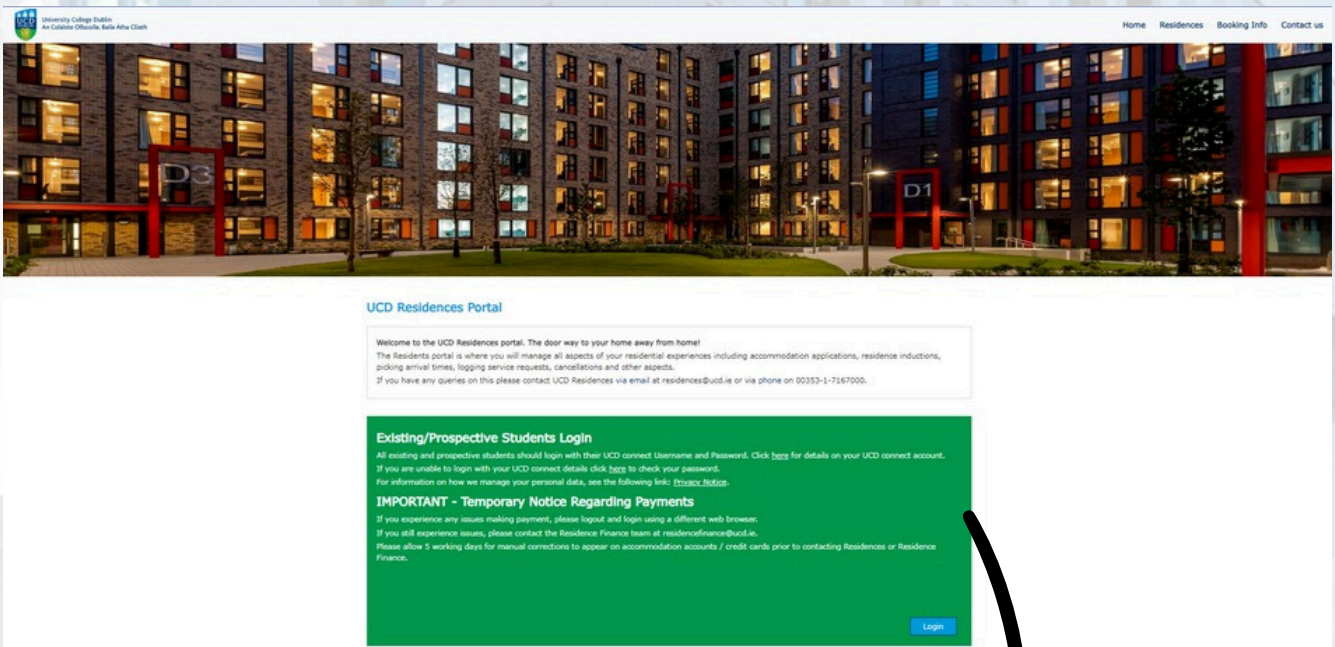**+353 (0)1 716 7000**   **residences@ucd.ie**

UCD Residences

Thank you for choosing to study with us here in UCD. We are excited to welcome you to our lively, modern and diverse campus where you will meet students from all walks of life and become a part of our vibrant and active community

An integral part of our University community is our residences. Simply follow the 8 easy steps below to submit your accommodation application for the 24/25 academic year.

Accommodation Application Guide

UCD Residences

1. When you are notified that applications are open, go to the Residences Portal website at https://residences.ucd.ie and sign in using your UCD student ID number and password. (Please do not apply before this date)

UCD Residences

2.

To begin your application, simply click 'Review application' and follow the prompts.

Please ensure the year reads as the academic year you are applying for residence. If it reads the incorrect academic year please change it to the correct academic year using the drop-down menu here

2024-25

Your Application

Your Offer

Induction

Your Room

Statement/Payments

STATUS: Your application has been submitted, we will contact you if you are successfully allocated a room or if we need any further information

Review application

Click on 'Review application'

BAILE UCD
UCD VILLAGE

UCD Residences

3. At the bottom of this page, under the "Accommdation preferences" heading - click "Edit application".

Accommodation preferences

Back   Edit Application

Click on 'Edit application'

UCD Residences

4. In the **About You** section you will see your contact information. If this information is incorrect or missing it can be amended via the "To update your UCD SISWeb details click here".

About you

Please note, the following information relating to 'Contact Information' and 'Next of kin/Emergency Contact' is taken from your UCD SISweb details and cannot be edited here.

Once edited, your details can take up to 24 hours to update here.

To update your UCD SISweb details click here

Contact information

Please review your contact information.

Address	Telephone number
ucd village	▇▇▇▇▇▇

Town/City	Mobile number
dublin	Mobile number

County/State	I would like to receive marketing
Dublin	emails *
	○ Yes
Country	○ No
Ireland	

Postcode	
D04 C1P1	

Select yes or no for marketing

Next of kin/Emergency Contact

Please review your next of Kin/Emergency contact.

Name	Address
Name	ucd village

Relationship to you	Town/City
Relationship to you	dublin

Phone number	County/State
▇▇▇▇▇▇	Dublin

Email address	Country
▇▇▇▇▇▇	Ireland

	Postcode/Zip
	D04 C1P1

Additional Requirements

UCD Residences have a number of wheelchair accessible rooms available for booking across the UCD Residence Villages. Priority for accessible rooms are given to students with a physical disability (for instance, students with mobility disabilities) or sensory disability (students who are blind/visually impared or students who are Deaf/Hard of Hearing), who require the adapted features of the room. Wheelchair users should be advised to choose a room on the ground floor, if possible. Students with temporary injuries are not eligible for an accessible room.

Do you need the adaptable features within an accessible room?*

○ Yes
○ No   ← Let us know if you require a room with accessible features

Back   Continue

UCD Residences

5.

Your Profile : You have the option to enter and confirm some personal details and continue to the next page(s). *Please note that the "Describe yourself" and "Early riser or night owl?" sections are not mandatory. Information entered here will only be viewable by room booking staff and not other students/flatmates. This information may be used for allocation purposes however entering information here does not guarantee any arrangements regarding allocation.

Your profile

Please tell us little bit about yourself and indicate any relevant preferences from those available to you. Please note this information will be only be viewable by UCD Residences staff and is not viewable by other residents or UCD departments. Please note we cannot guarantee that we will be able to satisfy requests or preferences made by incoming residents.

Describe yourself

Description

Please write a brief description about yourself

Early riser or night owl?

This will be most relevant for residents who are considering a shared bedroom preference

What time do you typically wake up?
- ○ Before 6am
- ○ Before 8am
- ○ Around 9am
- ○ After 11am
- ○ Around 12pm

What time do you typically go to bed?
- ○ Before 9pm
- ○ Before 11pm
- ○ Around 12am
- ○ After 2am
- ○ After 3am

Other requests

Please enter any information you think is relevant to your stay in Residences - please note we cannot guarantee to action any possible requests.

Please provide information...

Back   Continue

UCD Residences

Here you can choose your top 3 preferences for accommodation. Choose your preferences by clicking 'Add to basket' beginning with your first preference, followed by your second preference, and finally your third

Select your room preferences

In order for UCD Residences to best facilitate your accommodation requests (subject to availability), students are asked to indicate their top three accommodation preferences as soon as possible. A full breakdown of the price of each residence can be found here.

Minimum # of preferences required: 1

Maximum # of preferences required: 3

Area	Contract length	Price per month
(All)	(All)	€1 —————————— €2

Room type	Sort by
(All)	Sort by

View comparisons

Summary

ℹ Please note, though we will try and accommodate your accommodation preferences they are subject to availability and cannot be guaranteed.

☐ I understand that my preferences may not be guaranteed

Continue

Back

Add to comparison

Belfield Campus - Apartment - Ensuite

Campus University College Dublin

Contract 19 weeks length and 1 nights

Monthly price €1,350.80

Total price €5,969.66

| Images | Facilities | More Info | Map | 🛒 Add to basket |

To add a preference, click on 'Add to basket' in the order of your preference beginning with your first through to your third.

Add to comparison

Belfield Campus - Apartment - Shared Bathroom

Campus University College Dublin

Contract 19 weeks length and 1 nights

Monthly price €1,107.25

Total price €4,893.33

| Images | Facilities | More Info | Map | 🛒 Add to basket |

Add to comparison

Belfield Campus - Village Halls - Ensuite

Campus University College Dublin

Contract 19 weeks length and 1 nights

Monthly price €1,476.50

Total price €6,525.18

| Images | Facilities | More Info | Map | 🛒 Add to basket |

UCD Residences

In this example, Village 1 - Ensuite is the first preference, Apartment - Ensuite is the second preference, and so on. These are your preferences, however we cannot guarantee you will be offered any of these types of accommodation. If you are happy with this, click the box to confirm and then click continue. Otherwise you can tick the x in the summary and re-choose your preferences.

View comparisons

Summary

Belfield Campus ✕
Village 1 - Ensuite
€1,503.34 per month

Belfield Campus ✕
Apartment - Ensuite
€1,350.80 per month

Belfield Campus ✕
Studio Twin - Shared
Bathroom
€1,052.38 per month

ℹ Please note, though we will try and accommodate your accommodation preferences they are subject to availability and cannot be guaranteed.

☐ I understand that my preferences may not be guaranteed

Continue

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Preference 1

Preference 2

Preference 3

Click 'I understand' that you are not guaranteed to receive an offer of accommodation for the selected residences, that it is simply an indication of your personal preference

Click 'Continue'

UCD Residences

In the following screen, you will be shown a summmary of the details you have entered. If this is all correct, select the 'I Understand' and click 'Confirm'.

Application review

Please note, the following information relating to 'Contact Information' and 'Next of kin/Emergency Contact' is taken from your UCD SISweb details and cannot be edited here.

To update your UCD SISweb details click here

Contact information Edit

Address ucd village	Telephone number ▇▇▇
Town/City dublin	▇▇▇▇▇▇
County/State Dublin	Mobile number
Country Ireland	Receive marketing emails No
Postcode D04 C1P1	

Next of kin/Emergency Contact

Name	Address ucd village
Relationship to you	Town/City dublin
Phone number ▇▇▇▇▇▇	County/State Dublin
Email address	Country Ireland
▇▇▇▇▇▇	Postcode/Zip D04 C1P1

Additional Requirements Edit

Do you need the adaptable features within an accessible room?
No

Your profile Edit

Describe Yourself

What time do you typically wake up?

What time do you typically go to bed?

Other Requests

Accommodation preferences Edit

- Belfield Campus, Village 1 - Ensuite
- Belfield Campus, Apartment - Ensuite
- Belfield Campus, Studio Twin - Shared Bathroom

Please tick the below box to indicate you understand the following factors for accommodation allocation.

The above accommodation preferences indicate my preferred my accommodation type.

The allocation of accommodation room types to incoming residents will always be subject to availibilty and it is not possible to guarantee any accommodation type during the booking process.

■ **I understand**

Back

Click 'I understand'

Click 'Confirm' → Confirm

UCD Residences

9. Congratulations! You have successfully submitted your application and accommodation preferences. You will receive an email confirmation of this as well. If you like, please leave us feedback on your experience using the black box on the right.

Application confirmed

Your application has been confirmed. You can review your application at any time via the Hub page of the residences portal.

We will be in touch in the coming weeks with regard to room allocations.

Return to hub

Rate this process

Before you go... how would you rate your experience of this process?

👍 👎

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Please contact us if you have any queries. More information is available on our website: www.ucd.ie/residences

+353 (0)1 716 7000   **residences@ucd.ie**